



Yavapai County
Development Services

Prescott Office
1120 Commerce Dr.
Prescott, AZ. 86305
(928) 771-3214

Cottonwood Office
10 South 6th Street
Cottonwood, AZ 86326
(928) 639-8151

Special Inspections Certificate

TO BE COMPLETED BY ENGINEER/ARCHITECT RESPONSIBLE FOR SPECIAL INSPECTIONS

PERMIT #	PROJECT NAME	PROJECT ADDRESS	
PARCEL #			
PROJECT OWNER/OWNERS AGENT	MAILING ADDRESS		PHONE #
ENGINEER/ARCHITECT NAME	MAILING ADDRESS		PHONE #
FIRM NAME	EMAIL ADDRESS		FAX #

(Seal, sign and date)	<p>I hereby affirm that I am familiar with the design of this project and have been designated by the Owner/Owner's Agent as the Engineer/Architect responsible for implementing the Special Inspections Program required by the 2024 International Building Code, Chapter 17. I have determined that the types of work checked below require Special Inspection. I understand and agree to inform the project owner, the contractor(s), and the Special Inspector(s) about all Special Inspection Program requirements and limitations, including that the Special Inspector(s) must be independent third-party individual(s) or firm(s) and shall not be the installing contractor(s).</p>
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Y E S	N O	TYPES OF WORK REQUIRING SPECIAL INSPECTION (ATTACH SUPPLEMENTAL DOCUMENTATION IF NECESSARY)	QUALIFIED SPECIAL INSPECTOR, INDIVIDUAL(S) OR FIRM(S) (ATTACH SUPPLEMENTAL DOCUMENTATION IF NECESSARY)
		CONCRETE	
		BOLTS INSTALLED IN CONCRETE	
		SPECIAL MOMENT-RESISTING CONCRETE FRAME	
		REINFORCING STEEL AND PRE-STRESSING STEEL TENDONS	
		STRUCTURAL WELDING	
		HIGH-STRENGTH BOLTING	
		STRUCTURAL MASONRY	
		POST-INSTALLED ANCHORS	
		SOILS	
		COMPACTION	
		COMPACTION (BOTTOM OF FOOTINGS)	
		OTHER (PLEASE SPECIFY)	

BUILDING OFFICIAL'S APPROVAL OF PROPOSAL OF SPECIAL INSPECTION:

BUILDING OFFICIAL: _____ **DATE:** _____

OWNER CERTIFICATION:
I hereby certify that I will employ the aforementioned Special Inspector to perform the inspections shown above.

OWNER/OWNER APPLICANT: _____ **DATE:** _____

NOTES: Special inspections are not considered to be in lieu of Yavapai County inspections. All special inspections shall be performed by a Special Inspector approved by Yavapai County prior to the performance of the special inspections. Special inspection reports are to be provided to the Yavapai County building inspector on site at the time of Yavapai County inspections. Any required final special inspection approval letter(s) must be submitted before use or occupancy. Any variation to the special inspection proposal requires prior approval by the Building Official.